

PERMANENT SURRENDER OF LICENSE

Office of the Executive Director
Texas Commission on Law Enforcement
Officer Standards and Education
6330 US Highway 290 East, Suite 200
Austin, Texas 78723

Dear Sir:

I am submitting this letter, **permanently surrendering** my license(s) and all certificates issued to me by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE).

I understand that as a result of my surrender, I am no longer licensed to serve in any capacity requiring licensure by TCLEOSE. I have been provided with a copy of the Surrender of License Rule in effect as of this date, and, as indicated by my initials on that rule (attached), I understand and have knowledge of the consequences of the signing of this document.

Name: _____
Please print

TCLEOSE PID: _____

Signature

Date: _____

Mailing Address: _____

City, State, Zip: _____

SWORN TO and subscribed before me on the _____ day of _____, 20 _____.

Notary Seal or Stamp

Signature of Notary Public, State of Texas

Notary's Printed or Typed Name

Notary's Commission Expires

Texas Administrative Code

<u>TITLE 37</u>	PUBLIC SAFETY AND CORRECTIONS
<u>PART 7</u>	TEXAS COMMISSION ON LAW ENFORCEMENT OFFICER STANDARDS AND EDUCATION
<u>CHAPTER 223</u>	ENFORCEMENT
<u>RULE §223.13</u>	Surrender of License

- (a) A licensee may surrender a license:
- (1) as part of an employee termination agreement;
 - (2) as part of a plea bargain to a criminal charge;
 - (3) as part of an agreed settlement to commission action; or
 - (4) for any other reason.
- (b) A license may be surrendered either permanently or for a stated term.
- (c) Effective dates:
- (1) the beginning date for any surrender shall be the date stated in the request or, if none, the date it was received by the commission;
 - (2) a term surrender shall have its ending date stated in the request; and
 - (3) any request without a stated ending date shall be construed as a permanent surrender.
- (d) A licensee may surrender any license by sending, or causing to be sent, a signed, notarized, written request to the executive director, who may accept or reject the request. The signed written request shall indicate that the licensee understands and has knowledge of the consequences of the document being signed. The executive director may accept requests for surrender submitted to the commission in any other form that indicates the licensee intends to surrender the license to the commission. The executive director may liberally construe the intent of any request and may, specifically, construe the surrender of any single commission license to be a surrender of all other licenses held unless the request expressly states otherwise. The surrender should include a summary of the reason for the surrender.
- (e) If accepted, the licensee is no longer licensed:
- (1) effective on the beginning date of the surrender; and
 - (2) except for permanent surrenders, until such person applies for and meets the requirements of a new license.
- (f) In case of such application for reinstatement, the executive director:
- (1) shall deny the new license based upon any failure to meet the current minimum standards for licensing;
 - (2) may deny a new license of the same or any other type based solely upon a surrender:
 - (A) if permanent; or
 - (B) for a term that has not yet expired;
 - (3) may approve the reinstatement and may give notice to any agency or individual named in the original surrender, and then may impose any previously agreed conditions (such as suspensions, probated terms of suspension, etc.).
- (g) The executive director shall inform the commission of any of the following that have occurred since the last meeting:
- (1) any surrender that was accepted; and
 - (2) any application for reinstatement that was granted or denied.
- (h) The effective date of this section is April 15, 2010.

INITIALS: _____